Republic of the Philippines Department of Education NATIONAL CAPITAL REGION Misamis Street, Bago-Bantay, Quezon City

UNIFIED SUPPLEMENTARY LEARNING MATERIALS (USLeM)



LEARNING AREA

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LESSON 4: Revising Writing for Clarity -correct spelling, appropriate punctuation marks and transition/signal words

EXPECTATIONS:

- 1. Revise a sentence/paragraph with focus on the correct spelling, appropriate punctuation marks and transition words;
- 2. Be familiar with the most common misspelled words, punctuation marks and transition words; and
- 3. Mark revision on writings with due respect to the writer.



Directions: Read the article below and answer the questions that follow.

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¹ The Department of Health (DOH) advised the public to always were facemasks together with face shield and maintain social distancing to avoid the transfer of COVID-19. ² Washing hands regularly is also needed?

JAS RIA.

³ Moreover, DOH confirmed that one male Filipino who has travel history outside the country was infected width the UK variant. ⁴ Contact tracing is now ongoing too avoid the spread of the virus.

- 1. What is the misspelled word in sentence number one? Write the correct spelling opposite the misspelled word.
- 2. What transition word is used in sentence number 3?
- 3. What sentence number got the wrong punctuation mark?
- 4. What are the misspelled words in sentences three and four? Write the correct spelling opposite the misspelled word.
- 5. What are the appropriate punctuation marks used in the article?

LOOKING BACK TO YOUR LESSON

Directions: Choose the correct word from the parentheses that will complete the sentence.

- 1. Many Filipinos became health (conscious,conciuos) because of the pandemic.
- 2. COVID-19 cases continue to (rice, rise) as days go by.
- 3. In March 2020, all barangay officials (received, recieved) an order to monitor the proper wearing of facemask and face shield.
- 4. Some (religous, religious) groups decided to continue the Sunday worship.
- 5. The (committee, commitee) agreed to conduct contact tracing.

BRIEF INTRODUCTION

CONCEPT

Writers need editors to check their piece and make revision if necessary. When editors revise, they make corrections on the grammar and content to improve the written piece.

When revising for clarity, the spelling, punctuation marks and transition or signal words must be carefully checked to see if it is correct and appropriate.

There are countless misspelled words and some of them are receive, across, acknowledge, occasion, tomorrow, finally and many more.

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Punctuation marks need to be appropriate too. The use of these can be very complex. Each punctuation mark can be used in many ways.

Period (.)

- Used at the end of declarative and imperative sentence

Question Mark (?)

- Used at the end of an interrogative sentence

Comma (,)

 Used to separate three or more item in a series, to separate independent clauses in a sentence, to set off dates and addresses and after introductory words or phrases

Semicolon (;)

Separates two closely linked clauses and shows that there is a link between them

It separates item in complex lists

Colon (:)

 Introduces lists (including examples), summaries, and second clause that expands or illustrates the meaning of the first.

Parenthesis ()

Use to enclose information that clarifies

 In abbreviations and acronyms, this symbol is used after the full term. Example: National Capital Region (NCR)

Transition or signal words are words that help connect or link

ideas, phrases, sentences, or paragraphs to make the content clearer

and easier to understand.

Contrast	Addition	Opinion	
However	And	I think	
Nevertheless	Also	I believe	
Alternatively	In addition	As far as I know	
Despite this	Further	It seems likely	
On the contrary	Furthermore	In my experience	
Yet	Besides	I believe that	
Whereas	In addition to	As for me, I think	
Apart from	Then	If I am not mistaken	
Even so	Again	What I mean is	
Although	Finally	I'd say that	
In spite of	A SEAL OF LOD	Personally, I think	
While		VN 100 -	
Illustration	Persuasion	Comparison	
For example	Of course	Equally	
Such as	Clearly	As with	
In other words	Evidently	Likewise	
An instance	Surely	In the same way	
To show that	Indeed	Similarly	
In the case of	Undoubtedly	Like	
	Certainly	Despite this	
of the second	For this reason	In comparison	

Exercise is one of the best ways to make your body strong and healthy. It can strengthen your muscles and bones. Furthermore, doing exercise will help you burn bad cholesterol in your body and rejuvenate the cells.

The transition word "furthermore" connects the idea of the first paragraph to the second paragraph. It serves as bridge and helps the readers to link the ideas and information.

ACTIVITY NO 1

Directions: Read the sentences below and look for errors in spelling and punctuation. Rewrite the corrected sentences in a clean sheet of paper.

- 1. Teachers prepared modules to bee used in online classes. Also they attended trainings on how to conduct online classes?
- 2. The students received there tablets. Therefore everyone is expected to attend the online classes.
- 3. The teacher said, Study your lessons and do your assignments.
- 4. I wanted to visit our school and sea my teachers.
- 5. Why do you need to follow health protocols.

ACTIVITY NO 2

Directions: Read the paragraph and put appropriate punctuation marks. Rewrite the revised paragraph.

The government is working for the purchase of the COVID-19 vaccine Luckily the Local Government Units LGUs of the National Capital Region NCR also allotted budget for the vaccine Survey was also conducted to the community to gather information about those who are willing to be vaccinated

Rewrite your paragraph here.

ACTIVITY NO 3

Directions: Transition words have been left out of the following article. Select appropriate words from the list inside the box and write them in the proper places.

Pandemic has brought darkness to the lives of many Filipinos, (1)______ those who lost a family member because of the virus. (2)______, companies and business establishments closed and worst got bankrupt. (3)_____, many became unemployed which made their lives even harder. (4)_____, there are also good things that happened. For instance, families had longer bonding time, learned how to prioritize needs over wants and appreciated simple living. (5)_____, their faith grew and accepted that God is their only hope.



CHECKING YOUR UNDERSTANDING

Directions: Choose the appropriate words from the box to complete the paragraphs. Capitalize when necessary.

When revising, make sure that spelling is (1)_____, and the (2)____

are appropriate. (3) connect ideas, words, and paragraphs.

(4)_____means full stop in a sentence while exclamation point indicates strong feelings. When you want to add ideas, you say (5)_____ and when it contradicts you say, nevertheless.

furthermore		wrong	punctuation marks
	period	transition words	correct

POST TEST

Directions: Revise the text below. Write the revised text inside the box.

Pandemic caused fear too many Filipino people and broke their heart. A year has passed, yet people still worry of the virus that can anytime infect there body system.

However the strong family ties that this race has, helped them recover and go on. Positive thinking and their natural cheerfulness contributed to their healing. The virus is still their, and each of them chose to continue their lives and make a living following the minimum health standards given by the Inter-Agency Task Force IATF.



